## **GENERAL TERMS AND CONDITIONS FOR REGISTRATION**



## Registration

Registration fees are per person. After completion of the registration a binding contract between the participant and the EPF – European Psychoanalytical Federation becomes effective.

Participants paying by credit card or debit procedure\* (German account only) or bank transfer (plus service fee of € 20.00 excl. VAT) will receive a proforma bill after completing the online registration. Please pay the registration fee(s) within the stated payment period. You will receive the invoice after receipt of payment. If registration fees are not paid before the start of the conference, you will have to pay on site plus an extra charge of 5 %.

\*In case of a debit-decline, we are allowed to charge the bank handling fee of € 10.00 excl. VAT.

#### **Social Events**

Places are offered on a 'first come - first serve' basis. All social events can only take place if a minimum number of participants is reached. If this number of participants is not reached, the registered participants will be informed, and the full amount paid will be refunded. The following cancellation conditions apply equally to the social events.

### Cancellation

Cancellation up to 6 weeks before the start of the conference (7<sup>th</sup> February 2024) will be charged € 15.00 excl. VAT as a handling fee; up to 4 weeks before the start of the conference (21<sup>st</sup> February 2024) will be charged 50 % of the fee as a cancellation fee plus € 15.00 excl. VAT as a handling fee; up to 2 weeks before the start of the conference (6<sup>th</sup> March 2024) will be charged 75 % of the fee as a cancellation fee plus € 15.00 excl. VAT as a handling fee. No refunds will be made for cancellations after 6<sup>th</sup> March 2024, or for no-shows. All refunds will be settled no later than 6 weeks after the conference (5<sup>th</sup> May 2024). Substitute participants will be accepted at any time and will be charged a processing fee of € 15.00 excl. VAT. All changes or cancellations must be submitted in writing to the conference office at CSi Hamburg GmbH (epf-conference@csihamburg.de).

## Data use and storage

The personal data provided by you will be used by the conference office CSi Hamburg GmbH, commissioned by the EPF - European Psychoanalytical Federation, only for the fulfillment of the contract and will be treated in accordance with the provisions of the Basic Data Protection Regulation (DSGVO). For the duration of the contractual relationship, CSi Hamburg GmbH may store and use the personal data of the participants in compliance with the applicable data protection regulations. The collection, storage and processing of your personal data is necessary for your registration for the conference. Your data will be used exclusively for the purpose of organizing and conducting the conference. Your data will only be passed on to third parties if they are directly involved in the implementation of the event and the organizational process requires this (e.g. organizer, host of a forum). The law requires us to obtain your active consent. As part of the registration process, participants consent to their surname, first name and affiliation being stored and included in the list of participants. You will receive information about the data we have stored about you without giving any reason and you can have this data blocked, corrected or deleted at any time. You can also revoke your consent to the use of your data at any time without giving reasons. Please send your written revocation, stating exactly which data records are to be deleted, to: CSi Hamburg GmbH, Goernestraße 30, 20249 Hamburg or info@csihamburg.de.

# Liability

CSi Hamburg GmbH acts as an intermediary party and is liable within the scope of due diligence as a prudent businessman in accordance with the statutory provisions. Liability - for whatever legal reason - is limited to intent and gross negligence. The liability of commissioned third parties shall remain unaffected. No claims for damages can be asserted against the organizing and hosting party if the implementation of the conference or parts thereof are made difficult or impossible by unforeseen political or economic events or by force majeure. This also applies to program changes due to cancellations by speakers or similar.

The participant(s) acknowledge that there is no right to claim damages against the organizing party if the holding of the events are hindered or prevented by fire, force majeure, security risks, public enemies, war or riots, strikes, acts of terrorism, the authority of the law, official orders, health crises, postponement or cancellation of the event or for other reasons beyond the control of the organizing party, or if the non-appearance of speakers or technical reasons on their site or other reasons necessitate program changes.

The organizing party cannot be held responsible for any costs, damages or expenses that may be incurred by registered persons as a result of the postponement or cancellation of the event. By registering, participants accept this reservation.